

Request for Quotation

FROM	NORWEGIAN REFUGEE COUNCIL
Address	White Nile State, Kosti, Area Office
City	Kosti
Country	Sudan
Phone #	+249962593663
Email	sd.procurementskao@nrc.no

Kindly fill this information	
Supplier name	
Address	
City	
Country	
Phone #	
Email	

The office of the Norwegian Refugee Council invites your company to submit a price quotation for the following service in accordance with the requirements detailed below. You may use your company format or fill up the table below. Please carefully read the instructions on page 8.

Request for Quotation Requirements			
RFQ #:	PF-KSI-AO-822	Currency	USD - SDG
RFQ Issuing Date:	Jan 8, 2026	Bid Validity Period (days):	Preferably 30 days
RFQ Closing Date:	Jan ,13, 2026	Required Delivery Date:	Four Weeks
RFQ Closing Time:	04:00 PM (GMT +2)	Required Delivery Destination:	Goz Alsalam neighborhood
Questions to the RFQ	sd.procurementskao@nrc.no	Required Delivery Terms:	Certificate of Completion

Instalment of two Solar's Systems to support the farmer field schools in Algazeera Aba - Al-rahmnaia. Service will be according to attached BoQ.

S.NO	DESCRIPTION		QUANTITY	UNIT	unit Price	AMOUNT
	Rates and prices shall include the price for all activities which is include minor solar installation works as mentioned on the bill , also rate should include whatever needed to complete the set of installation work. All exposed surfaces must be fair face and of first-class standard and must be approved by the engineer before it placed in position for all types of bricks work.					
1	Solar Cells Waves	Supply and installation of solar photovoltaic panels, 550 W capacity each, complete with mounting accessories, high efficiency, and suitable for Sudanese climate conditions.	32	Piece		
2	Solar inverter	Supply of high-quality solar inverter, 4 kVA (18 Horsepower), designed for continuous	2	Piece		

		operation and compatible with 550 W solar panels.				
3	Pump	Supply of submersible pump, 4-inch diameter, durable and heavy-duty type, suitable for solar-powered water pumping applications.	2	Piece		
4	Solar System Carrier	Supply and installation of steel mounting structures for 12 solar panels, size 228×114 cm each, with 45° tilt angle for maximum sun exposure, raised more than 1 m from ground level, as per approved design drawings.	2	Unit		
5	Electric Transformer Box	Supply of transformer box for solar power system, fabricated from durable sheet metal, weatherproof, and fitted with necessary electrical protection devices.	2	meter		
6	Cell Cable	Supply of solar cell cable, 6 mm ² cross section, length 10 m, copper conductor, PVC insulated, suitable for outdoor use.	40	Meter		
7	Motor Cable	Supply of reinforced motor cable, 4-core × 4 mm ² , copper conductor, with heavy-duty insulation for long service life.	40	M		
8	Water Hose	Supply of 4-inch plastic water hose, reinforced type, suitable for pumping and irrigation applications.	200	M		
9	Raddakh	Supply of local fill material (Raddakh) for backfilling and leveling works.	2	Piece		
10	Boury	Supply of local Boury material for construction works as per engineer's instructions.	2	Piece		
11	Sand	Supply of clean river sand for foundation, bedding, and concrete works.	2	M ³		
12	Cement	Supply of high-strength Portland cement, packed in 50 kg bags, suitable for reinforced concrete and masonry works.	4	Bag		
13	Coarse aggregate	Supply and deliver clean, hard, durable, and well-graded coarse aggregate sourced from approved local quarries in Sudan. The aggregate shall be free from clay lumps, organic matter, and other deleterious materials, conforming to the requirements of ASTM C33 or equivalent Sudanese standards.	2	M ³		
14	Lightning rod	Supply of standard lightning rod, complete with accessories, for solar system protection.	2	Unit		
15	Barbed Wire	Supply of galvanized barbed wire for fencing and protection of the solar unit area.	100	M		
16	Application	Application of Instalment of two Solar's Systems	2	Unit		

	Sub Total					
	VAT					
	Grand Total including 17% VAT INCUDED					
	Currency					

Location and scope pf work :

Instalment of two Solar's Systems to support the farmer field schools in Algazeera Aba - Al-rahmnaia. Service will be according to attached BoQ.

Selection Criteria:

No.	Evaluation Criteria	Benchmark / Description	Scoring Method	Weight (%)
1	Price	Lowest evaluated bid	(Lowest evaluated price / Bid price) × 40	40
2	Payment Terms	Compliance with required payment schedule: payment will be made 100% upon completion of work by 100% and confirmed by NRC supervised Engineer	Full compliance = full score	5

4	Financial Capacity	Bank statement for the past Sixt month demonstrating financial stability	Adequacy assessment	5
5	Relevant Experience Qulaity	Previous experiences in solar installation work required COC or PO/ Contract • Quality of the Panels must be 550 w- data sheet is required • the inverter must be 4 kVA (18 Horsepower) Data sheet of the introvert and panels are required it • The quality of submersible pump, 4-inch diameter data sheet is required	Evaluated against submitted evidence	25
6	Geographic Experience	Experience working in White Nile State: • No experience • Some regional experience • Proven experience in White Nile (with documents)	Graded scoring	5
7	Delivery Time	Shortest realistic completion period	Benchmarked against fastest compliant bid	20
Total				100

1. A. Commercial / Financial Questions 2. Price Quotation ○ Please provide your total lump-sum price for Solar installation inclusive of all costs (materials, labor, transport, taxes, and overheads). ○ Provide a detailed cost breakdown. 3. Payment Terms ○ Do you accept the following payment schedule? ☐ Yes ☐ No ▪ 100% upon completion of solar installation ○ If no, please clearly state your proposed alternative. 4. Validity of Offer ○ Please confirm the validity period of your quotation (minimum recommended: 30–60 days).	
B. Technical & Quality Questions 4. Work Plan & Schedule ○ Provide a detailed work plan and implementation schedule for completing all works. 5. Quality Assurance ○ Explain how you will ensure compliance with technical specifications, safety standards, and hygiene requirements during implementation. ○ Data sheet is required for Panels – Submersible pump – inverter	
C. Delivery Time 7. Completion Time ○ State the total duration (in calendar days) required to complete all works from the date of contract award.	
D. Experience & Capacity 8. Relevant Experience ○ Provide details of up to five (5) completed contracts in: ▪ Solar installation and submersible pump ○ Include supporting documents (contracts, completion certificates, or reference letters). 9. Geographic Experience ○ Describe your experience working in White Nile State or nearby regions.	

○ Attach supporting evidence where available. 10. Financial Capacity ○ Submit a bank statement for the last Six month demonstrating financial capacity to execute the works.	
E. Compliance & Declarations 11. Company Information ○ Provide company profile, legal registration, address, and contact details. 12. Staff & Equipment ○ List key technical staff and equipment available for this project. 13. Declaration ○ Confirm that all information provided is true and correct, and that you agree to comply with the RFQ conditions.	

Name	
Position	
Date Signature Stamp	

RFQ Terms & Conditions

Manner of Submission:

- By hand in a sealed envelope to NRC Kosti Area Office located in **White Nile State, Kosti, Alandalus Area, Alandalus Street, North of WFP.**
- By email to the dedicated and secured email address: sd.procurementskao@nrc.no
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- (**offers received on other email addresses will not be considered**) with subject: **PF-KSI-AO-822**
- Before the Closing date & Time mentioned above. Companies who do not submit their quotation by this deadline will not be considered.

Requirements:

- All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests differently
- Bids must be submitted in the currency indicated in the RFQ. Bids in other currency might not be accepted
- Bids must be valid for the validity period indicated in the RFQ. Bids not meeting this validity period might be disqualified
- All enquires and questions should be addressed to the email given in the RFQ details section. All questions and answers will be shared with all invited suppliers.

- NRC reserves the right to accept or reject the whole or part of your quotation based on the information provided. Incomplete quotations which do not comply with our conditions will not be considered.

Assessment Criteria:

- All bids received and accepted will be evaluated based on the following:
- **Step 1:** Administrative compliance check: Each bid will be checked to ensure compliance with all the RFQ requirements
- **Step 2:** Technical Evaluation: All bids will be technically evaluated based on “best value for money”
- **Step 3:** Financial Evaluation: Price in comparison to NRC established expectation and in comparison, to other bidders of comparable technical quality

Mandatory documents:

Requested document	Check (Y/N)
Company registration Certificate	
Tax registration certificate	
NRC RFQ TO BE SIGNED AND STAMPED IN EACH PAGE	
Relevant experience certificate (if available)	

Payment terms:

- Payment will be made within **30 days** of receipt of goods, by bank transfer/cheque only.

NRC is obliged to ensure that its procurement decisions are clearly justified and documented and keeping within the Donors mandatory principles. In that regard, full and on-the-spot access must be granted to representatives of NRC, the Donor or any organisation or person mandated by it, to premises belonging to NRC or its contractors. The right to access shall include all documents and information necessary to assess or audit the implementation of the contract. NRC also expects suppliers who process personal data to comply with the General Data Protection Regulation (EU GDPR) and any relevant national legislation. Suppliers processing personal data on an NRC contract will be required to sign a data processing / sharing agreement as part of the contract. Refusal to sign such an agreement constitutes refusal of the contract terms and forfeiture of the contract on the part of the supplier. If the activities of the contract take place in areas with Explosive Hazards, NRC accepts no liability for injury and/or death to contractor's staff or damage to contractor's property.	Anti-money laundering, anti-bribery, anti-corruption and anti-terrorism legislation and donor regulations require NRC to screen contractors against various international lists to ensure due diligence. Submission of the quotation constitutes acceptance of these screening practices. NRC aims to purchase products and services with minimum environmental impact. Environmental considerations form part of the NRC selection criteria, and NRC reserves the right to reject quotations provided by suppliers not meeting these standards. All suppliers doing business with NRC should maintain high standards on ethical and environmental issues, respect and apply basic human and social rights, ensure non-exploitation of child labour, and give fair working conditions to their staff. <u>Suppliers will be required to sign and submit an Ethical Standards Declaration, together with their bid.</u> NRC reserves the right to reject quotations provided by suppliers not meeting these standards.
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